

A large, dark grey hexagonal button with a thick white border and rounded corners. The text 'Create your account' is centered in white. A dashed white line follows the right and bottom edges of the button.

Create your
account

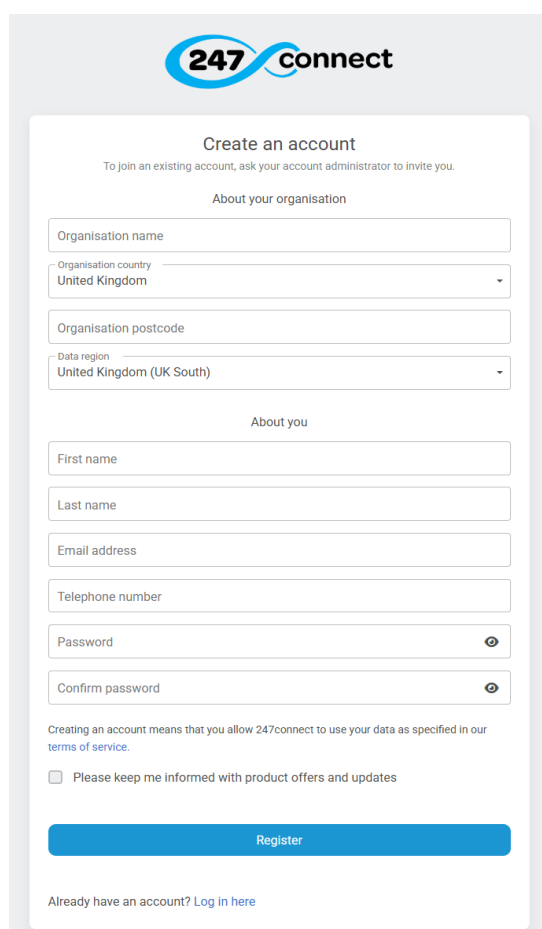
Technical doc

You can create a 247connect account using your email address or by signing in with your Microsoft or Google credentials. The first person to register for an organisation becomes the Global Administrator. This role gives you full access to 247connect and you can create and manage user accounts.

Create an administrator account

1. Go to www.247connect.cloud and click **Sign up**.
2. Enter your email address and click **Sign up**.

Note: To register with your Microsoft or Google account, click **Sign up with Google**  or **Sign up with Microsoft** .



The screenshot shows the 'Create an account' form on the 247connect website. The form is titled 'Create an account' with a subtext 'To join an existing account, ask your account administrator to invite you.' Below this, there are two sections: 'About your organisation' and 'About you'. The 'About your organisation' section includes fields for 'Organisation name', 'Organisation country' (a dropdown menu showing 'United Kingdom'), 'Organisation postcode', and 'Data region' (a dropdown menu showing 'United Kingdom (UK South)'). The 'About you' section includes fields for 'First name', 'Last name', 'Email address', 'Telephone number', 'Password', and 'Confirm password'. Below these fields, there is a checkbox for 'Please keep me informed with product offers and updates' and a blue 'Register' button. At the bottom, there is a link for 'Already have an account? Log in here'.

3. Enter your organisation and personal details.

Note: Enter the data region to store your data. This is usually the region closest to your location.

4. Set your password.

Note: Please read our [terms of service](#) before proceeding.

5. Click **Register**.
6. You'll receive a verification email. Click the link in the email within three days to complete your registration.

Note: If you register with a Google or Microsoft account, you don't need to verify your email to complete registration.

7. Your Global Administrator account is now active and you can sign in to 247connect.

Notes:

- The 14-day trial includes 2 On-demand and 10 Managed Agent licences.
- You don't need to create users or roles during a trial, but you must set them up after purchase.

Create a user account

If you're joining an existing account, ask your administrator to send you an invitation.

1. Open your invitation email and click the confirmation link.
2. Enter your details and create a password.
3. Click **Register**.

You'll be redirected to the login page and can now sign in to the 247connect Web Portal.